

Batheaston Parish Council – Council Meeting 9th June 2026
Financial Position - Clerk's Report



Current Financial Position

The Council has total funds of approximately £200,000 (general reserve of £185,000, £13,000 in the Current Account).

Status vs the Budget at the end of May

This is the first tracking report using the new system (and has been a learning process!).

See the appendix for the detailed position. The overall picture at the end of May is an overspend of £3,675 on **Operational Budget**, which is accounted for as follows

- The total cost for **Staff** is £1,806 over budget, principally due to budget phasing of the quarterly HMRC payments of tax and NI.
- **Software Subscriptions** in £353 over budget; this includes the one-off, up-front purchase of the new finance system.
- **Rhymes Pavilion Income** is below over budget, £167; we hope that it will increase with some proactive marketing.
- **Maintenance of the Rhymes Pavilion** is over budget by £270, but this is largely due to phasing of the £900 annual budget.
- There have been some un-budgeted items on the **Secret Garden Maintenance**, with spend at £1,142 already over the £800 budget. I will report to Finance Committee in more detail on this item.
- There have been one-off items for the **Riverside Public Conveniences**, resulting in a £244 above budget position, but the annual budget should be achievable.
- The same applies to the **Highways Other** budget, which is £233 over budget.

For **Exceptional Items**, there has only been one substantial item: £1,625 for the West View Road streetlight; at the moment the budget of £15,000 appears to be reasonable.

For **Projects**, there have been payments for the Batheaston Times, at £2,479, including printing costs for both Spring and Summer editions. Costs for the Party will appear here soon. At the moment, the year's budget of £20,000 seems appropriate.

There have been £2,500 given in **Community Grants** budget of £10,000, pending Council decision today regarding the Art Trail (Item 15.1).

Items on the agenda for today's meeting

As well as the last item above, the following items have budgetary impact:

- Item 13.2.1; the provisional action to transfer £75,000 from the General Reserve to the earmarked reserve for the Sports Foundation, has no impact on the Current Account.
- Item 17.1.1; the £350 for replanting in the Secret Garden.
- Item 17.1.2; the £300 for water testing equipment, would be an Exceptional Item.

Richard Maccabee

Parish Clerk and Responsible Finance Officer

9th June 2026

Batheaston Parish Council

Receipts and Payments compared with Flexed Budget (01/04/2026 to 31/05/2026 - All Cost Centres)

		Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance
		Total for year	Year to Date		Total for Year	Year to Date		Year to Date
Cost Centre	Precept							
1	Precept Receipts	141,100.00	70,550.00	70,550.00				
Sub Total	Precept	141,100.00	70,550.00	70,550.00				
Cost Centre	Other Income							
2	VAT Reclaim	4,000.00						
3	Community Infrastructure Levy (C	4,500.00						
Sub Total	Other Income	8,500.00						
Cost Centre	Staff							
9	Staff - Salaries				45,649.89	7,608.29	5,968.25	1,640.04
10	Staff - NI and PAYE				4,688.95		3,183.92	-3,183.92
11	Staff - Pension				1,241.57	206.97	509.92	-302.95
12	Staff - working from home				282.16	47.06	6.09	40.97
Sub Total	Staff				51,862.57	7,862.32	9,668.18	-1,805.86
Cost Centre	Admin							
8	Bank Account Interest	3,000.00						
13	Office Costs				600.00	100.00	29.34	70.66
14	Sector Subscriptions (NALC and				2,100.00	1,000.00	1,104.25	-104.25
15	Training				559.00	93.20	35.00	58.20
16	Audit - Internal and External				600.00			
17	Software Subscriptions				3,350.00	558.30	911.10	-352.80
18	Insurance				2,475.00			
52	Banking Charges						29.90	-29.90
53	Other Employment Costs						16.54	-16.54
Sub Total	Admin	3,000.00			9,684.00	1,751.50	2,126.13	-374.63
Cost Centre	Sport and Recreation (BSF)							
4	Facilities Rental - BSF	2,500.00	416.66	250.00				-166.66
19	Rhymes - Business Rates				1,117.20	221.20	221.20	0.00
20	Rhymes - Electricity				1,970.00	218.00	290.13	-72.13
21	Rhymes - Water				482.00	80.30	57.09	23.21
22	Rhymes - Maintenance				900.00		270.00	-270.00
23	Rhymes - Other				530.80	88.50	75.12	13.38
24	Playground - Maintenance				1,993.00			
25	Playground - Inspections				507.00			
26	Sports Facilities				470.00			

31	Tree Survey (BSF)				131.25	131.25		131.25
51	Donation to BSF				30,000.00			
Sub Total	Sport and Recreation (BSF)	2,500.00	416.66	180.00	38,101.25	739.25	542.99	-340.95
Cost Centre	Riverside and other Recreation							
5	Public Conveniences - Coin Payr	300.00						
6	Public Conveniences - Card Payr	700.00	116.70	80.95				-35.75
32	Riverside - Secret Garden - Main				800.00	133.30	1,142.37	-1,009.07
33	Riverside - Business Rates				5,501.48	1,101.48	1,101.48	0.00
34	Riverside - Grass Cutting				1,680.00	280.00	280.00	0.00
35	Riverside - Public Conveniences				600.00	100.00	68.39	31.61
36	Riverside - Public Conveniences				269.00	44.80		44.80
37	Riverside - Public Conveniences				1,250.00	208.30	451.80	-243.50
38	Riverside - Public Conveniences				400.00	66.70	53.27	13.43
Sub Total	Riverside and other Recreation	1,000.00	116.70	150.95	10,500.48	1,934.58	3,467.86	-1,198.48
Cost Centre	Highways and Environment							
7	PROW - Public Rights of Way - I	1,080.00						
27	Handyman - Consumables				400.00	66.70		66.70
28	Handyman - Garage Rental				894.00	149.00	148.84	0.16
29	Handyman - Machine Costs				500.00	83.30		83.30
30	Tree Inspections and Surgery (BI				1,045.00			0.00
39	Streetlights - Electricity				855.00	142.50	147.27	-4.77
40	Environment - Tree survey				132.50	132.50		132.50
41	Environment - Hanging Baskets				750.00			0.00
42	Environment - Christmas Lights				600.00			0.00
43	Highways - Other				800.00	133.30	366.00	-232.70
Sub Total	Highways and Environment	1,080.00			5,976.50	707.30	662.11	45.19
Total for Operational Expenditure		157,180.00	71,083.36	70,880.95	64,262.23	12,994.95	16,467.27	-3,674.73
Cost Centre	Exceptional Expenditure							
44	Exceptional - Streetlights				2,000.00		1,625.47	-1,625.47
45	Exceptional - Tree Surgery				5,000.00			
46	Exceptional - Stonemasonry				5,000.00			
47	Exceptional - Noticeboards				2,500.00	416.70		416.70
48	Exceptional - Other				500.00		50.45	-50.45
Sub Total	Exceptional Expenditure				15,000.00	416.70	50.45	-1,259.22
Cost Centre	Projects							
49	Project - General	5,648.00	941.30		20,000.00			-941.30
54	Batheaston Times						2,478.60	-2,478.60
64	Batheaston Riverside Party 2026						237.50	-237.50
Sub Total	Projects	5,648.00	941.30		20,000.00		2,716.10	-3,657.40
Cost Centre	Community Grants							

50	Community Grants				10,000.00	2,500.00	2,500.00
Sub Total	Community Grants				10,000.00	2,500.00	2,500.00
GRAND TOTALS		£162,828.00	£72,024.66	£70,880.95	£161,124.80	£15,911.65	£19,233.82
							-£6,091.35